



**FEES & CHARGES**

**APPROVAL FORM**

Cost Centre & Subjective Code	DSM 010005 K329		
Income Description	gambling income		
Head of Service	Paul Wright		
Budget Holder	Peter Willetts		
Annual Income	Budget £	Actual £	Variance £
Previous Year	20,000	40,675	-20,675
Current Year (projected)	46,500	30,000	16,500
Forecast with new charge	31,998		
Annual total gross cost* of providing the service (including overheads)	Budget £	Actual £	Variance £
Previous Year	Uneconomical to provide		
Current Year (projected)	Uneconomical to provide		
Forecast with new charge	Uneconomical to provide		
Net subsidy/(surplus)	Budget £	Actual £	Variance £
Previous Year	Unable to calculate		
Current Year (projected)	Unable to calculate		
Forecast with new charge	Unable to calculate		

\*Total cost should include; Employees; Premises & transport; Supplies & Services; Third party payments; Share of support services & overheads; Depreciation; Impairment losses; Current pension costs; Provisions; Partnership costs; Financial Instruments costs where applicable

Approved by Head of Service (signature)..... P.Wright

Financial Information validated by Finance Officer (signature)..... C.Davey

**Fees and Charges Approval Form page 2**

**PLEASE COMPLETE THE BOXES BELOW & PROVIDE SUPPORTING INFORMATION WHERE REQUESTED**

**Please describe the charges for which approval is required below**

		Current year charge £	Proposed charge £	% increase	Projected income (full year) with proposed charge £
1	Lottery registration - grant statutory fee	40.00	40.00	stat 0%	80.00
2	lottery registration - annual statutory fee	20.00	20.00	stat 0%	1,760.00
3	Licensed premises gaming machines annual fee	50.00	50.00	stat 0%	650.00
4	Gaming machine notification	50.00	50.00	stat 0%	350.00
5	Licensed premises gaming machines grant	150.00	150.00	stat 0%	0.00
	<b>Converted casino premises licences</b>				
6	Conversion application fee for fast track application	250.00	260.00	4.00%	0.00
7	Conversion application fee for non-fast track application	1,000.00	1,040.00	4.00%	0.00
8	First annual fee	1,000.00	1,040.00	4.00%	2,080.00
9	Fee for application to vary licence	750.00	780.00	4.00%	0.00
10	Fee for application to transfer a licence	500.00	520.00	4.00%	0.00
11	Fee for application for reinstatement of a licence	500.00	520.00	4.00%	0.00
12	Copy licence	15.00	16.00	4.00%	0.00
13	Notification of change	26.00	26.00	4.00%	0.00
	<b>Bingo premises licence</b>				
14	Conversion application fee for fast track application	250.00	260.00	4.00%	0.00
15	Non-conversion application fee in respect of other premise	1,500.00	1,560.00	4.00%	0.00
16	First annual fee	400.00	416.00	4.00%	0.00
17	Fee for application to transfer a licence	450.00	468.00	4.00%	0.00
18	Fee for application for reinstatement of a licence	450.00	468.00	4.00%	0.00
19	Fee for application for provisional statement	1,500.00	1,560.00	4.00%	0.00
20	Copy licence	15.00	16.00	4.00%	0.00
21	Notification of change	25.00	26.00	4.00%	0.00
	<b>Betting premises (track) licence</b>				
22	Conversion application fee for fast track application	250.00	260.00	4.00%	0.00
23	Conversion application fee for non-fast track application	500.00	520.00	4.00%	0.00
24	Non-conversion application fee in respect of other premise	1,000.00	1,040.00	4.00%	0.00
25	Non-conversion application fee in respect of provisional statement premises	400.00	416.00	4.00%	0.00
26	First annual fee	400.00	416.00	4.00%	416.00
27	Fee for application to vary licence	500.00	520.00	4.00%	0.00
28	Fee for application to transfer a licence	500.00	520.00	4.00%	0.00
29	Fee for application for reinstatement of a licence	400.00	416.00	4.00%	0.00
30	Fee for application for provisional statement	1,000.00	1,040.00	4.00%	0.00
31	Copy licence	15.00	16.00	4.00%	0.00
32	Notification of change	25.00	26.00	4.00%	0.00

*Please insert additional rows or attach a separate schedule if required*

	<b>Betting premises (other) licence</b>				
33	Conversion application fee for fast track application	250.00	260.00	4.00%	0.00
34	Conversion application fee for non-fast track application	500.00	520.00	4.00%	0.00
35	Non-conversion application fee in respect of other premise	1,000.00	1,040.00	4.00%	0.00
36	Non-conversion application fee in respect of provisional statement premises	400.00	416.00	4.00%	0.00
37	First annual fee	250.00	260.00	4.00%	13,780.00
38	Fee for application to vary licence	500.00	520.00	4.00%	0.00
39	Fee for application to transfer a licence	500.00	520.00	4.00%	0.00
40	Fee for application for reinstatement of a licence	400.00	416.00	4.00%	0.00
41	Fee for application for provisional statement	1,000.00	1,040.00	4.00%	0.00
42	Copy licence	15.00	16.00	4.00%	0.00
43	Notification of change	25.00	26.00	4.00%	0.00
	<b>Family entertainment centre premises licence</b>	250.00	260.00	4.00%	0.00
44	Conversion application fee for fast track application	400.00	416.00	4.00%	0.00
45	Conversion application fee for non-fast track application	600.00	624.00	4.00%	0.00
47	Non-conversion application fee in respect of provisional statement premises	350.00	364.00	4.00%	0.00
48	First annual fee	400.00	416.00	4.00%	2,080.00
49	Fee for application to vary licence	350.00	364.00	4.00%	0.00
50	Fee for application to transfer a licence	350.00	364.00	4.00%	0.00
51	Fee for application for reinstatement of a licence	600.00	624.00	4.00%	0.00
52	Fee for application for provisional statement	15.00	16.00	4.00%	0.00
53	Copy licence	15.00	16.00	4.00%	0.00
54	Notification of change	25.00	26.00	4.00%	0.00
	<b>Adult gaming centre premises</b>				
55	Conversion application fee for fast track application	250.00	260.00	4.00%	0.00
56	Conversion application fee for non-fast track application	400.00	416.00	4.00%	0.00
57	First annual fee	400.00	416.00	4.00%	9,152.00
58	Fee for application to vary licence	400.00	416.00	4.00%	0.00
59	Fee for application to transfer a licence	450.00	468.00	4.00%	0.00
60	Fee for application for reinstatement of a licence	450.00	468.00	4.00%	0.00
61	Fee for application for provisional statement	750.00	780.00	4.00%	0.00
62	Copy licence	15.00	16.00	4.00%	0.00
63	Notification of change	25.00	26.00	4.00%	0.00
64	gaming machines (grant)	na	150.00	na	1,650.00
65	gaming machines (annual fee)	na	50.00	na	550.00

31,998

For each of the charges referred to above, please answer the following questions.

Charges from list above	Please estimate the subsidy/surplus per user	Are there any concessions available for this charge		How is this charge collected?	Do we have to send out an invoice? yes or no	Please estimate the costs of collection
		yes or no	If yes, please give details (e.g. discount, target groups)			
1 2 3 4	answer applies to all	No		Payment is sent with application form	no	Uneconomical to calculate

If the charge is not sufficient to meet the full costs of the service please explain the reasons for the subsidy.

*For example, a council may choose to subsidise a service to encourage usage and contribute towards achieving strategic objectives*

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**What benchmarking data do you have for these charges? (please attach details if required)**

Annual benchmarking across a wide range of Authorities, Sandwell is at a midpoint of a wide range of local Authorities, and this reflects the economic background and ability to pay of businesses in the Borough.

*Do you know what other local authorities or local private competitors are charging for these services/activities?  
Which local authorities do you have comparative data for? E.g. family group, West Midlands mets, etc  
When was a benchmarking exercise last undertaken?  
Please attach any comparative data you have*

**What would you describe as the main objective of charging in this service area?**

	Tick if applicab	Please give further details if applicable
<b>To meet statutory/contractual obligations (please give details)</b> <i>e.g. where the requirement to set a charge is determined externally</i>	<input checked="" type="checkbox"/>	Gambling legislation specifically limits the scale of charges to cover the cost of administering the service
<b>To incentivise certain behaviours</b> <i>e.g. dog control (to encourage responsible ownership), car parking (to encourage use of certain car parks or discourage visits by car)</i>	<input type="checkbox"/>	
<b>To regulate use of service</b> <i>e.g. to regulate visitors to the leisure centres at different times</i>	<input type="checkbox"/>	
<b>To partly or fully meet the cost of the service</b>	<input checked="" type="checkbox"/>	
<b>To generate income above the cost of the service</b>	<input type="checkbox"/>	
<b>Other (please state)</b>	<input type="checkbox"/>	

**What is the expected impact of the introduction or variation of this charge?**

The variation of these fees is intended to offset the inflation in costs without

*For example, is the charge expected to reduce levels of take-up of the service or is it likely to affect patterns of demand? How will it impact on the achievement of the Council's customer outcomes (e.g. increased car parking charges may encourage use of public transport alternatives or regulate*

**How does the introduction or variation of this charge contribute to the Council's customer outcomes?**

The varied Gambling activities covered by the Licensing regime are regulated in great detail, the Licensing regime imposes checks and balances and acts as a source of information essential to the regulation of the industry